

**LOS ANGELES UNIFIED SCHOOL DISTRICT
FACILITIES SERVICES DIVISION
LABOR COMPLIANCE DEPARTMENT**

**CHECKLIST OF LABOR LAW REQUIREMENTS TO REVIEW AT
PRE-JOB CONFERENCE**

(Pursuant to Title 8, Section 16421 of the California Code of Regulations)

NAME (print) _____ DATE _____

COMPANY _____ PHONE _____

ADDRESS _____ FAX # _____

CONTRACT # _____

The federal and state labor law requirements applicable to the contract are composed of, but not limited to, the following:

1. Payment of Prevailing Wage Rates

The contractor to whom the contract is awarded and its subcontractors, of every tier, hired for the public works project are required to pay not less than the specified general prevailing wage rates to all workers, including working owners and partners, employed in the execution of the contract (including warranty work), under Labor Code Section 1770 et seq.

2. Apprentices

It is the duty of the contractor and its subcontractors, of every tier, to employ registered apprentices on the public works project under Labor Code Section 1777.5;

Contractor and its subcontractors, of every tier, shall submit contract award information using the Division of Apprenticeship Standards Form (DAS 140); the information shall be provided to the applicable apprenticeship committee within ten (10) days of the date of the execution of the contract or subcontract, but in no event later than the first day in which the contractor has workers employed upon the project. Contractor, and all its subcontractors, of every tier, shall submit a copy of their completed DAS 140 form to the Labor Compliance Department office.

Contractor who violates Labor Code 1777.5(a-p) shall forfeit as a penalty not more than the sum of one hundred dollars (\$100) for each worker, for each calendar day of noncompliance, pursuant to Labor Code Section 1777.7(a)(1).

Contractor shall be responsible for the compliance of Labor Code 1777.5(a-p) by its subcontractors, of every tier. Failure to comply by all subcontractors, of every tier, shall cause the Contractor to forfeit as a penalty not more than the sum of one hundred dollars (\$100) for each worker, for each calendar day of noncompliance, pursuant to Labor Code Section 1777.7(a)(1).

3. Penalties

There are penalties required for contractor's/subcontractor's failure to pay prevailing wages and for failure to employ apprentices, including forfeitures and debarment under Labor Code Sections 1775; 1777.1; 1777.7 and 1813;

Contractor shall forfeit a penalty to LAUSD for each worker paid less than the stipulated prevailing wage rate for such work or craft in which such worker is employed for any work performed under contract by contractor or its subcontractors.

4. Certified Payroll Reports

Under Labor Code Section 1776, contractors and subcontractors are required to keep accurate payroll records showing the name, address, social security number and work classification of each employee and owner performing work; also the straight time and overtime hours worked each day and each week, the fringe benefits, and, the actual per diem wage paid to each owner, journey person, apprentice worker or other employee hired in connection with the public works project.

Employee payroll records shall be certified and shall be made available for inspection at all reasonable hours at the principal office of the contractor/subcontractor, or shall be furnished to any employee, or his/her authorized representative on request, pursuant to Labor Code Section 1776;

Each contractor and subcontractor shall submit to the LAUSD electronic certified payroll reports via the LAUSD's On-Line CPR System on a **weekly basis**. In the event that there has been no work performed during a given week, the electronic Certified Payroll Report shall be annotated: "No Work" for that week. Upon completion of the project, Contractor/subcontractor shall annotate its electronic Certified Payroll Report with "FINAL" on its last Certified Payroll Report.

Under Labor Code Section 1776(h) and the District's contract requirements, there are penalties required for contractor's/subcontractor's failure to maintain and submit copies of electronic certified payroll records on request. Contractor shall be responsible for the submission of electronic certified payroll records for all its subcontractors, regardless of tier. Failure to comply by all subcontractors shall cause the Contractor to forfeit a penalty to LAUSD for each calendar day of noncompliance for each worker, until strict compliance with LAUSD's contract requirements is effectuated.

5. Nondiscrimination in Employment

There exist prohibitions against employment discrimination under Labor Code Sections 1735 and 1777.6, the Government Code, the Public Contracts Code, and Title VII of Civil Rights Act of 1964;

6. Kickbacks Prohibited

Contractors and subcontractors are prohibited from recapturing wages illegally or extracting "kickbacks" from employee wages under Labor Code Section 1778;

7. Acceptance of Fees Prohibited

There exists a prohibition against contractor/subcontractor acceptance of fees for registering any person for public work under Labor Code Section 1779; or for filling work orders on public works contracts pursuant to Labor Code Section 1780;

8. Listing of Subcontractors

All prime contractors are required to list properly all subcontractors hired to perform work on the public works projects covering more than one-half of one percent, pursuant to Public Contracts Code Section 4104.

9. Proper Licensing

Contractors are required to be licensed properly and to require that all subcontractors be properly licensed. Penalties are required for employing workers while unlicensed under Labor Code Section 1021 and under the California Contractor License Law found at Business and Professions Code Section 7000 et seq;

10. Unfair Competition Prohibited

Contractors/Subcontractors are prohibited from engaging in unfair competition as specified under Business and Professions Code Sections 17200 to 17208;

11. Workers Compensation Insurance

Labor Code Section 1861 requires that contractors and subcontractors be insured properly for Workers Compensation.

12. OSHA

Contractors and subcontractors are required to abide by the Occupational, Safety and Health laws and regulations that apply to the particular construction project;

13. Hiring Undocumented Workers

Under Federal law, contractors and subcontractors are prohibited against hiring undocumented workers and are required to secure proof of eligibility/citizenship from all workers.

14. Itemized Wage Statements

All contractors are required to provide itemized wage statements to employees pursuant to Labor Code Section 226.

I acknowledge that I have been informed and am aware of the foregoing requirements. I am authorized to make this certification on behalf of the contractor referenced below. I understand and certify that the above requirements shall apply to all work under this contract. In addition, I agree to take the responsibility to ensure each and every subcontractor, of all tiers, complies with the foregoing requirements.

In accordance with federal and state laws and the contract documents, the undersigned Contractor hereby certifies that it and its subcontractors, of all tiers, understands and will comply with the above-referenced labor law requirements, and that the failure to comply with the above requirements may subject it to penalties as provided above.

Furthermore, Contractor agrees to and ensures that its subcontractors, of all tiers, download from LAUSD's Internet Site (<http://www.laschools.org/contractor/lc/>) all mandated material(s), such as the latest Prevailing Wage Determination and agrees to post a copy of the Prevailing Wage Determination (and other mandated material) at job-site for all workers to view.

For the Contractor:

(Signature)

Print Name

(Date)

Prime Contractor Name

**LOS ANGELES UNIFIED SCHOOL DISTRICT
FACILITIES SERVICES DIVISION
LABOR COMPLIANCE DEPARTMENT**

**CHECKLIST OF LABOR LAW REQUIREMENTS TO REVIEW AT
PRE-JOB CONFERENCE**

(Pursuant to Title 8, Section 16421 of the California Code of Regulations)

NAME (print) _____ Date _____

COMPANY _____ Phone _____

ADDRESS _____ Fax# _____

CONTRACT # _____ SCHOOL: _____

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2. Apprentices

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Contractor and its subcontractors, of every tier, shall submit contract award information using the Division of Apprenticeship Standards Form (DAS 140); the information shall be provided to the applicable apprenticeship committee within ten (10) days of the date of the execution of the contract or subcontract, but in no event later than the first day in which the contractor has workers employed upon the project. Contractor, and all its subcontractors, of every tier, shall submit a copy of their completed DAS 140 form to the Labor Compliance Department office.

Contractor who violates Labor Code 1777.5(a-p) shall forfeit as a penalty not more than the sum of one hundred dollars (\$100) for each worker, for each calendar day of noncompliance, pursuant to Labor Code Section 1777.7(a)(1).

Contractor shall be responsible for the compliance of Labor Code 1777.5(a-p) by its subcontractors, of every tier. Failure to comply by all subcontractors, of every tier, shall cause the Contractor to forfeit as a penalty not more than the sum of one hundred dollars (\$100) for each worker, for each calendar day of noncompliance, pursuant to Labor Code Section 1777.7(a)(1).

3. Penalties

There are penalties required for contractor's/subcontractor's failure to pay prevailing wages and for failure to employ apprentices, including forfeitures and debarment under Labor Code Sections 1775; 1777.1; 1777.7 and 1813;

Contractor shall forfeit a penalty to LAUSD for each worker paid less than the stipulated prevailing wage rate for such work or craft in which such worker is employed for any work performed under contract by contractor or its subcontractors.

4. Certified Payroll Reports

Under Labor Code Section 1776, contractors and subcontractors are required to keep accurate payroll records showing the name, address, social security number and work classification of each employee and owner performing work; also the straight time and overtime hours worked each day and each week, the fringe benefits, and, the actual per diem wage paid to each owner, journey person, apprentice worker or other employee hired in connection with the public works project.

Employee payroll records shall be certified and shall be made available for inspection at all reasonable hours at the principal office of the contractor/subcontractor, or shall be furnished to any employee, or his/her authorized representative on request, pursuant to Labor Code Section 1776;

Each contractor and subcontractor shall submit to the LAUSD electronic certified payroll reports via the LAUSD's On-Line CPR System on a weekly basis. In the event that there has been no work performed during a given week, the electronic Certified Payroll Report shall be annotated: "No Work" for that week. Upon completion of the project, Contractor/subcontractor shall annotate its electronic Certified Payroll Report with "FINAL" on its last Certified Payroll Report.

Under Labor Code Section 1776(h) and the District's contract requirements, there are penalties required for contractor's/subcontractor's failure to maintain and submit copies of electronic certified payroll records on request. Contractor shall be responsible for the submission of electronic certified payroll records for all its subcontractors, regardless of tier. Failure to comply by all subcontractors shall cause the Contractor to forfeit a penalty to LAUSD for each calendar day of noncompliance for each worker, until strict compliance with LAUSD's contract requirements is effectuated.

5. Nondiscrimination in Employment

There exist prohibitions against employment discrimination under Labor Code Sections 1735 and 1777.6, the Government Code, the Public Contracts Code, and Title VII of Civil Rights Act of 1964;

6. Kickbacks Prohibited

Contractors and subcontractors are prohibited from recapturing wages illegally or extracting "kickbacks" from employee wages under Labor Code Section 1778;

7. Acceptance of Fees Prohibited

There exists a prohibition against contractor/subcontractor acceptance of fees for registering any person for public work under Labor Code Section 1779; or for filling work orders on public works contracts pursuant to Labor Code Section 1780;

8. Listing of Subcontractors

All prime contractors are required to list properly all subcontractors hired to perform work on the public works projects covering more than one-half of one percent, pursuant to Public Contracts Code Section 4104.

9. Proper Licensing

Contractors are required to be licensed properly and to require that all subcontractors be properly licensed. Penalties are required for employing workers while unlicensed under Labor Code Section 1021 and under the California Contractor License Law found at Business and Professions Code Section 7000 et seq;

10. Unfair Competition Prohibited

Contractors/Subcontractors are prohibited from engaging in unfair competition as specified under Business and Professions Code Sections 17200 to 17208;

11. Workers Compensation Insurance

Labor Code Section 1861 requires that contractors and subcontractors be insured properly for Workers Compensation.

12. OSHA

Contractors and subcontractors are required to abide by the Occupational, Safety and Health laws and regulations that apply to the particular construction project;

13. Hiring Undocumented Workers

Under Federal law, contractors and subcontractors are prohibited against hiring undocumented workers and are required to secure proof of eligibility/citizenship from all workers.

14. Itemized Wage Statements

All contractors are required to provide itemized wage statements to employees pursuant to Labor Code Section 226.

I acknowledge that I have been informed and am aware of the foregoing requirements and that I am authorized to make this certification on behalf of the contractor referenced below.

In accordance with federal and state laws and the contract documents, the undersigned Contractor hereby certifies that it understands and will comply with the above-referenced labor law requirements, and that the failure to comply with the above requirements may subject it to penalties as provided above.

Furthermore, Contractor agrees to download from LAUSD's Internet Site (<http://www.laschools.org/contractor/lc/>) all mandated material(s), such as the latest Prevailing Wage Determination, and agrees to post a copy of the Prevailing Wage Determination (and other mandated material) at the job-site for all workers to view.

For the Contractor:

(Signature)

Print Name

(Date)

Subcontractor Name

**LOS ANGELES UNIFIED SCHOOL DISTRICT
FACILITIES SERVICES DIVISION
LABOR COMPLIANCE DEPARTMENT**

**CHECKLIST OF LABOR LAW REQUIREMENTS TO REVIEW AT
PRE-JOB CONFERENCE
MULTI-ORDER TYPE CONTRACT**

(Pursuant to Title 8, Section 16421 of the California Code of Regulations)

NAME (print) _____ Date _____

COMPANY _____ Phone _____

ADDRESS _____ Fax# _____

_____ School _____

SUPERINTENDENT _____ Contract # _____

The federal and state labor law requirements applicable to the contract are composed of, but not limited to, the following:

1. Payment of Prevailing Wage Rates

The contractor to whom the contract is awarded and its subcontractors, of every tier, hired for the public works project are required to pay not less than the specified general prevailing wage rates to all workers, including working owners and partners, employed in the execution of the contract (including warranty work), under Labor Code Section 1770 et seq.

2. Apprentices

It is the duty of the contractor and its subcontractors, of every tier, to employ registered apprentices on the public works project under Labor Code Section 1777.5;

Contractor and its subcontractors, of every tier, shall submit contract award information using the Division of Apprenticeship Standards Form (DAS 140); the information shall be provided to the applicable apprenticeship committee within ten (10) days of the date of the execution of the job order, but in no event later than the first day in which the contractor has workers employed upon the project. Contractor, and all its subcontractors, of every tier, shall submit a copy of their completed DAS 140 form to the Labor Compliance Department office.

Contractor who violates Labor Code 1777.5(a-p) shall forfeit as a penalty not more than the sum of one hundred dollars (\$100) for each worker, for each calendar day of noncompliance, pursuant to Labor Code Section 1777.7(a)(1).

Contractor shall be responsible for the compliance of Labor Code 1777.5(a-p) by its subcontractors, of every tier. Failure to comply by all subcontractors, of every tier, shall cause the Contractor to forfeit as a penalty not more than the sum of one hundred dollars (\$100) for each worker, for each calendar day of noncompliance, pursuant to Labor Code Section 1777.7(a)(1).

3. Penalties

There are penalties required for contractor's/subcontractor's failure to pay prevailing wages and for failure to employ apprentices, including forfeitures and debarment under Labor Code Sections 1775; 1777.1; 1777.7 and 1813;

Contractor shall forfeit a penalty to LAUSD for each worker paid less than the stipulated prevailing wage rate for such work or craft in which such worker is employed for any work performed under contract by contractor or its subcontractors.

4. Certified Payroll Reports

Under Labor Code Section 1776, contractors and subcontractors are required to keep accurate payroll records showing the name, address, social security number and work classification of each employee and owner performing work; also the straight time and overtime hours worked each day and each week, the fringe benefits, and, the actual per diem wage paid to each owner, journey person, apprentice worker or other employee hired in connection with the public works project.

Employee payroll records shall be certified and shall be made available for inspection at all reasonable hours at the principal office of the contractor/subcontractor, or shall be furnished to any employee, or his/her authorized representative on request, pursuant to Labor Code Section 1776;

Each contractor and subcontractor shall submit to the LAUSD electronic certified payroll reports via the LAUSD's On-Line CPR System on a weekly basis. In the event that there has been no work performed during a given week, the electronic Certified Payroll Report shall be annotated: "No Work" for that week. Upon completion of the project, Contractor/subcontractor shall annotate its electronic Certified Payroll Report with "FINAL" on its last Certified Payroll Report.

Under Labor Code Section 1776(h) and the District's contract requirements, there are penalties required for contractor's/subcontractor's failure to maintain and submit copies of electronic certified payroll records on request. Contractor shall be responsible for the submission of electronic certified payroll records for all its subcontractors, regardless of tier. Failure to comply by all subcontractors shall cause the Contractor to forfeit a penalty to LAUSD for each calendar day of noncompliance for each worker, until strict compliance with LAUSD's contract requirements is effectuated.

5. Nondiscrimination in Employment

There exist prohibitions against employment discrimination under Labor Code Sections 1735 and 1777.6, the Government Code, the Public Contracts Code, and Title VII of Civil Rights Act of 1964;

6. Kickbacks Prohibited

Contractors and subcontractors are prohibited from recapturing wages illegally or extracting "kickbacks" from employee wages under Labor Code Section 1778;

7. Acceptance of Fees Prohibited

There exists a prohibition against contractor/subcontractor acceptance of fees for registering any person for public work under Labor Code Section 1779; or for filling work orders on public works contracts pursuant to Labor Code Section 1780;

8. Listing of Subcontractors

All prime contractors are required to list properly all subcontractors hired to perform work on the public works projects covering more than one-half of one percent, pursuant to Public Contracts Code Section 4104.

9. Proper Licensing

Contractors are required to be licensed properly and to require that all subcontractors be properly licensed. Penalties are required for employing workers while unlicensed under Labor Code Section 1021 and under the California Contractor License Law found at Business and Professions Code Section 7000 et seq;

10. Unfair Competition Prohibited

Contractors/Subcontractors are prohibited from engaging in unfair competition as specified under Business and Professions Code Sections 17200 to 17208;

11. Workers Compensation Insurance

Labor Code Section 1861 requires that contractors and subcontractors be insured properly for Workers Compensation.

12. OSHA

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13. Hiring Undocumented Workers

Under Federal law, contractors and subcontractors are prohibited against hiring undocumented workers and are required to secure proof of eligibility/citizenship from all workers.

14. Itemized Wage Statements

All contractors are required to provide itemized wage statements to employees pursuant to Labor Code Section 226.

My signature below indicates that I have been informed and understand the foregoing requirements and that I am authorized to make this certification on behalf of the Contractor(s) referenced below. In addition, I understand and certify that the above requirements shall apply to all work ordered under this contract. I agree to provide a copy of this document to each and every subcontractor, of all tiers, prior to its commencement of work under this contract. Moreover, I agree to provide the District with written verification that each and every subcontractor has read and understood the foregoing requirements. This written verification shall be provided to the District prior to the subcontractor performing any work under this contract.

In accordance with federal and state laws and the contract documents, the undersigned Contractor hereby certifies that it understands and will comply with the above-referenced labor law requirements, and that the failure to comply with the above requirements may subject it to penalties as provided above.

Furthermore, Contractor agrees to download from LAUSD's Internet Site (<http://www.laschools.org/contractor/lc/>) all mandated material(s), such as the latest Prevailing Wage Determination, and agrees to post a copy of the Prevailing Wage Determination (and other mandated material) at the job-site for all workers to view.

For the Contractor:

(Signature)

Print Name

(Date)

Prime Contractor

**LOS ANGELES UNIFIED SCHOOL DISTRICT
FACILITIES SERVICES DIVISION
LABOR COMPLIANCE DEPARTMENT**

**CHECKLIST OF LABOR LAW REQUIREMENTS TO REVIEW AT
PRE-JOB CONFERENCE
MULTI ORDER TYPE CONTRACT**

(Pursuant to Title 8, Section 16421 of the California Code of Regulations)

NAME (print) _____ Date _____

COMPANY _____ Phone _____

ADDRESS _____ Fax# _____

CONTRACT # _____ PROJECT # _____

SCHOOL _____

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For the Contractor:

(Signature)

Print Name

(Date)

Subcontractor Name

DEPARTMENT OF INDUSTRIAL RELATIONS
OFFICE OF THE DIRECTOR
45 Fremont Street, 32nd Floor
San Francisco, CA 94105



December 11, 1996

Kirk C. Rascoe
Director
Equal Opportunity Section
Los Angeles Unified School District
P. O. Box S, Grand Avenue, Suite 1125
Los Angeles, CA 90071

Re: Labor Compliance Program


Dear Mr. Rascoe:

This is to inform you that your request for final approval of your Labor Compliance Program (LCP) is hereby granted effective December 27, 1996 pursuant to California Code of Regulations (CCR) Section 16427. As provided in this regulation, you are to enter into an agreement with the State Labor Commissioner to provide for a procedure for securing approval of forfeitures. You are also required to submit an annual report on the operation of your LCP as outlined in CCR Section 16431 within 60 days after the close of your fiscal year (July 1).

Congratulations on what appears to be a successful LCP.

If you have any questions, please contact Assistant State Labor Commissioner, Nance Steffen at (415) 975-2080.

Very truly yours,


John C. Duncan
Chief Deputy Director

cc: Roberta Mendonca
Nance Steffen

96 DEC 23 PM 12:56
AFFIRMATION
PROGRAMS SECT.

Commonly Asked Questions:

Q. Who must receive prevailing wages on public works projects?

A. The prevailing wage must be paid to all “workers” on public works projects, including partners who are performing the work.

Q. What is the penalty for not paying the prevailing wage rate?

A. The contractor shall, as a penalty to the state or political subdivision on whose behalf the contract is made or awarded, forfeit not more than two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rate for the work or craft in which the worker is employed.

Q. How often are Certified Payroll Records due and to whom should they be sent?

A. Certified Payroll Records should be electronically submitted each week to the Labor Compliance Department Online Certified Payroll Reporting (CPR) System.

Q. As a contractor or subcontractor, what are my obligations with regard to the hiring and training of apprentices?

A. When employing workers in any apprenticeable craft or trade, the contractor and subcontractor must apply to the appropriate joint apprenticeship committee for certification to employ and train apprentices in the affected industry. Contractors not signatory to a trust agreement shall contribute a training fee to the California Apprenticeship Council for each hour worked on the project. Awards of less than thirty thousand dollars are exempt from this provision.

LOS ANGELES UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION

Monica Garcia, President
George McKenna
Scott Schmerelson
Nick Melvoin
VACANT
Kelly Gonez
Richard Vladovic

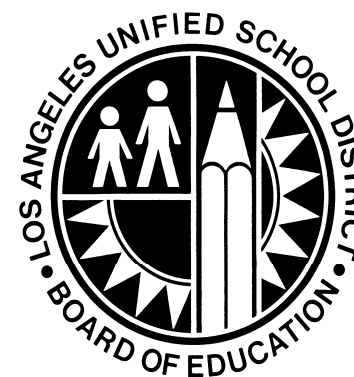
ADMINISTRATIVE STAFF

Austin Beutner
Superintendent of Schools

Mark Hovatter, Chief Facilities Executive
Facilities Services Division

Jessica Tam
Labor & Contract Compliance Administrator
Labor Compliance Department

LABOR COMPLIANCE DEPARTMENT



Los Angeles Unified School District
Facilities Contract Services/
Labor Compliance Department
333 South Beaudry Avenue, 21th Floor
Los Angeles, CA 90017

Mailing Address:
P.O. Box 513307, Los Angeles, CA 90051-1307
Tel: (213) 241-4665; Fax: (213) 241-8356
lcp@lausd.net

For Updated
PREVAILING WAGE INFORMATION

Contact:
Department of Industrial Relations
Office of Policy, Research, and Legislation
(OPRL)

Office of the Director – Research Unit
P.O. Box 420603

San Francisco, CA 94142
Email: Statistics@dir.ca.gov

Internet Address:
www.dir.ca.gov

LABOR COMPLIANCE DEPARTMENT

**THE DISTRICT’S POLICY WITH REGARD TO
CONSTRUCTION CONTRACTORS AND
SUBCONTRACTORS WHO REPEATEDLY
VIOLATE THE PREVAILING WAGE LAW IS
THAT THEY SHALL BE REFERRED TO THE
LABOR COMMISSIONER FOR STATE-WIDE
DEBARMENT.**

In February 1985, the Los Angeles Unified School District began administering a program for monitoring the prevailing wage rates paid to construction workers on public works projects throughout the District. This Department assures the District that all contractors and subcontractors comply with prevailing wage and certified payroll record laws pursuant to the Labor Code, Sections 1710 thru 1861.

On September 7, 1993, the Board of Education of the Los Angeles Unified School District adopted the Labor Compliance Department. On December 27, 1996, this Department received final approval from the Director of Department of Industrial Relations of the State of California.

In establishing this Labor Compliance Department, the District adheres to the statutory requirements as enunciated in Section 1771.5(b) of the Labor Code. Further, it is the intent of the District to actively enforce this Labor Compliance Department. The District construction sites are monitored for the payment of prevailing wage rates, and those contractors having workers on District sites are required to routinely submit copies of certified payroll records demonstrating their compliance with the payment of prevailing wage rates.

Questions regarding the District’s Labor Compliance Department should be directed to:

Compliance Manager
Los Angeles Unified School District
Facilities Services Division/Labor Compliance
Department
P.O. Box 513307
Los Angeles, CA 90051-1307

**COMPETITIVE
BIDDING ON DISTRICT
PUBLIC WORKS
CONTRACTS**

The District publicly advertises upcoming public works projects to be awarded according to a competitive bidding process. Further information regarding the requirements of the District’s bidding process may be obtained in the “Bidder’s Handbook” distributed by the Public Works Contract Section.

All District bid advertisements (or bid invitations) and construction contracts shall contain appropriate language concerning the requirements of the Public Works chapter of the Labor Code.

All contractors responding to the bid advertisement must obtain and review plans for the public works project as well as attend a mandatory Job Walk meeting (Pre-Bid meeting). This meeting provides an opportunity for the Labor Compliance Department representative to explain the District’s Labor Compliance Department and prevailing wage requirements to contractors interested in bidding on the projects. It also affords the contractors ample notice of the prevailing wage and certified payroll record requirements so that they may incorporate the proper labor costs into their estimates and bid amounts.



LOS ANGELES UNIFIED SCHOOL DISTRICT
Facilities Services Division

May 4, 2022

To: All LAUSD Contractors

From: Los Angeles Unified School District
Facilities Services Division
Labor Compliance Department

RE: Painter Prevailing Wage Classification

Dear LAUSD Contractor,

The Los Angeles Unified School District's Labor Compliance Department hereby provides you with notice of the following changes that were made to the 2021-2 and subsequent prevailing wage determinations issued for Los Angeles County by the Department of Industrial Relations (DIR). The changes listed below are likely to affect your work on our projects. Please note this is not an extensive list of all changes, as there may be other changes affecting your business. Please refer to DIR's website, <https://www.dir.ca.gov/oprl/DPreWageDetermination.htm> for more information.

These would be applicable to any project with an Advertisement Date **on or after September 1, 2021**.

- Removal of the **Painter: Repaint Painter, Lead Abatement** classification that allowed for modified workweeks.
- Inclusion of shift differential determinations for the **Painter: Painter, Lead Abatement** classification.

Should you have any questions, please contact the Labor Compliance Department at lcp@lausd.net or (213) 241-4665.

Sincerely,

Jessica Tam
Labor and Contract Compliance Administrator

C: Mark Hovatter, Chief Facilities Executive



LOS ANGELES UNIFIED SCHOOL DISTRICT
Facilities Services Division

August 5, 2016

To: All LAUSD Contractors and Subcontractors

From: Los Angeles Unified School District
Labor Compliance Department

Re: Submission of Certified Payroll Records to LAUSD

Dear LAUSD Contractor/Subcontractor,

The Los Angeles Unified School District's Labor Compliance Department ("LCD") is recognized by the Department of Industrial Relations as a "Legacy Labor Compliance Program" that monitors and enforces prevailing wage requirements on all District projects. Therefore, projects monitored and enforced by the LCD are exempt from the requirement to submit Certified Payroll Records ("CPR") to the Labor Commissioner.

As a reminder, all contractors and subcontractors are required to continue to submit CPRs for District projects to the LCD within 10 days of the week-ending date for each CPR, throughout the life of the project. Please also be reminded that you are required to abide by contractual obligations as specified under your contract with the District. Any and all failures to meet statutory and contractual requirements may reflect negatively on your status as a responsible contractor.

For further information and important documentation regarding CPRs and your obligations as a responsible contractor, please visit www.laschools.org/lcp or contact our Technical Support at (213) 241-4647 or lcp@lausd.net. Thank you for your continued cooperation.

Sincerely,

A handwritten signature in blue ink, consisting of a series of loops and flourishes, positioned above the printed name of the sender.

Jessica Tam
Labor and Contract Compliance Administrator

C: Mark Hovatter, Chief Facilities Executive



Los Angeles Unified School District

Facilities Services Division



OFFICE OF THE SUPERINTENDENT

FACILITIES SERVICES DIVISION

September 30, 2010

To: All LAUSD Contractors

From: Los Angeles Unified School District
Facilities Services Division
Labor Compliance Department

IMPORTANT REMINDER: Full Implementation of the Electronic Signature Feature

Dear LAUSD Contractor,

This is a courtesy reminder that the Los Angeles Unified School District Labor Compliance Department has fully implemented its Electronic Signature ("E-Signature") Feature. With this feature, contractors can now meet state and contractual obligations through efficient online submittal of Weekly Payroll Records, Notice to Public Entity Forms, Letter of Assent, DAS 140 Forms and Job Start Checklists.

As of April 12, 2010, the submittal of Notice to Public Entity Forms, Letters of Assent, DAS 140 Forms and Job Start Checklists via our web-based Certified Payroll Recording System became **mandatory**.

If you have not already done so, please complete and submit the Electronic Signature Authorization Agreement located at <http://www.laschools.org/contractor/lc/>.

Please be aware that you are required to abide by contractual obligations as specified under LAUSD General Conditions. Any and all failures to meet state and contractual requirements may reflect negatively on your status as a responsible LAUSD Contractor.

Should you have any questions please feel free to contact Technical Support at (213) 241-4647. Thank you for your continued cooperation

Sincerely,

Tybouy Tang-Wong
Labor Compliance Manager

C: Margaret E. Brown – Director, Facilities Contracts
Mark A. Miller – Associate General Counsel
Yvette Merriman-Garrett – Senior Contract Administration Manager, Facilities Contracts
Gary Dixon, Manager, Labor Relations – Parsons
Dan Sloan, LAUSD PSA Coordinator – Parsons



LOS ANGELES UNIFIED SCHOOL DISTRICT

Facilities Services Division

E-Signature Authorization Agreement and Request to Establish Personal Identification Number

A hard-copy of this Agreement containing an original wet signature must be first on file with the Los Angeles Unified School District's (LAUSD) Labor Compliance Department (LCD) before a vendor may establish a PIN and electronically sign documents online. **It may only be completed by a registered owner, partner, executive officer, or authorized employee (with proof of authorization) of the vendor submitting this form and must contain an original signature to be submitted to the LAUSD LCD offices.**

Authorization Agreement

I am an owner, partner, executive officer, or duly authorized employee of the vendor listed below submitting this form and have authority to enter into agreements on behalf of the below vendor. By signing this Electronic Signature Authorization Agreement and Request to Establish Personal Identification Number (PIN), I authorize the LAUSD to accept, via electronic submission, documents submitted from the below-listed vendor online as required by the LAUSD's Web-based Certified Payroll Reporting System, which may include, but is not limited to: Certified Payroll Records and Statements of Compliance; Pre-Job Conference Checklist; Letters of Assent (as applicable); and Form DAS 140 (as applicable).

I agree for the below-listed vendor that it will exclusively use LAUSD's Web-based Certified Payroll Reporting System for all LAUSD public works projects on which the below-listed vendor is required to submit Certified Payroll Reports. I understand that LAUSD may change the Web-based Certified Payroll Reporting System from time to time. I agree that the below-listed vendor will electronically sign, by use of an established PIN, all documents requiring a signature that are submitted to LAUSD via its' Web-based Certified Payroll Reporting System.

My signature on this form certifies that:

I agree that my Personal Identification Number (PIN) which I establish on LAUSD's Web-based Certified Payroll Reporting System after receiving a LAUSD-issued security code constitutes my electronic signature. I understand that any information and documents submitted using my PIN is electronically certifying my signature. I understand that I am legally bound, obligated, and responsible by use of my PIN/electronic signature as much as I would be by my handwritten signature. I agree that I will protect my signature from unauthorized use, and I that I will contact LAUSD immediately upon discovery, if I suspect that my PIN/electronic signature has been lost or stolen, or otherwise compromised. **I certify that my PIN/electronic signature is for my own use, that I will keep it confidential, and that I will not delegate it or share it with any individual.**

This request is effective immediately upon receipt by the LCD and will remain in effect until I choose to cancel this request via written notification to the LAUSD. I understand that it is my responsibility to update and/or cancel this request under all circumstances, including my departure or terminated association with the below-listed vendor.

Vendor Information

Signee Name:		DIR Registration No.:
Mailing Address:		License Type & No.:
Signee Email Address:		Select one: <input type="checkbox"/> Prime Contractor <input type="checkbox"/> Subcontractor
Phone No.:	Fax No.:	Federal Tax ID No.:

Vendor Signature

Signature of Owner / Partner / Executive Officer / or Duly Authorized Employee:	Date:
Print Title:	

Please send the original signed copy of this Agreement to: **LAUSD Labor Compliance Department**
P.O. Box 513307
Los Angeles, CA 90051

FOR INTERNAL USE ONLY

Accepted by Authorized LAUSD Officer Signature:	Date:
----------------------------------------------------	-------

Los Angeles Unified School District

Procurement

JOHN E. DEASY, Ph.D.
Superintendent of Schools

MICHELLE KING
Senior Deputy Superintendent, School Operations



ENRIQUE BOULLT
Chief Operating Officer

MARK HOVATIER
Interim Chief Facilities Executive

YVETTE MERRIMAN-GARRETT
Interim Director of Procurement

CORRECTION

November 8, 2012

To: All District Contractors and Subcontractors

From: Los Angeles Unified School District
Procurement
Labor Compliance Department

RE: LABOR CODE 1775 AND 1776 INCREASED PENALTY ENFORCEMENT

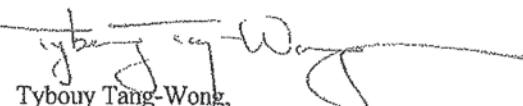
Dear Contractor/Subcontractor,

The Los Angeles Unified School District's Labor Compliance Department ("LCD") issued a letter dated December 20, 2011 notifying contractors that the LCD will be enforcing the increased penalties for California Labor Codes 1775 and 1776 on contracts with a Bid Advertisement Date on or after January 1, 2012. In accordance with the practice of the Labor Commissioner, please be informed that the LCD will be enforcing the following for all applicable District contracts with a Contract Award Date on or after January 1, 2012 instead of the Bid Advertisement Date:

- The maximum penalty for Labor Code 1775 violations has increased from \$50 to \$200.
 - Penalty reductions for Labor Code 1775 violations have increased from \$10, \$20, and \$30 to \$40, \$80, and \$120, respectively.
- The penalty for Labor Code 1776 violations has increased from \$25 to \$100.

For more information, please contact Technical Support at (213) 241-4647. Thank you for your continuing cooperation.

Sincerely,


Tybony Tang-Wong,
Director of Procurement Support

TTW/mh

c: Yvette Merriman-Garrett, Interim Director of Procurement
Mark A. Miller, Associate General Counsel
Erica Dominguez, Assistant General Counsel
Julie Su, State Labor Commissioner
Susan Nakagama, Regional Manager, DLSE

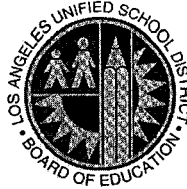
Sent Via Fax

Los Angeles Unified School District

Procurement

JOHN E. DEASY, Ph.D.
Superintendent of Schools

MICHELLE KING
Senior Deputy Superintendent, School Operations



ENRIQUE BOULL'T
Interim Chief Operating Officer

KELLY SCHMADER
Chief Facilities Executive

November 3, 2011

To: All LAUSD Contractors

From: Los Angeles Unified School District
Procurement
Labor Compliance Department

Important Announcement: Mandatory Submission of Payroll Reports; Including Workers' Compensation Class Codes and On-Site Worker-Hours/Incident Report

Dear LAUSD Contractor,

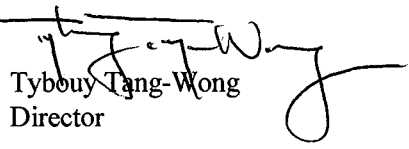
This is a reminder that pursuant to the Los Angeles Unified School District (LAUSD) General Conditions, Article V, §5.4, *Contractor Owner Controlled Insurance Program (OCIP) Obligations*, contractors and their subcontractors are required to submit for each payroll period the on-site payroll report and the on-site worker-hours/incident report for all contracts covered by the OCIP.

In an ongoing effort to consolidate and validate payroll information reported by contractors to the LAUSD Labor Compliance Department (LCD) and the OCIP program administrator, Aon, the LCD is requiring the submission of online certified payroll records to include OCIP related information, including the on-site worker-hours/incident report and the workers' compensation class codes applicable to the work performed. This OCIP related information is mandatory for all contracts covered under the OCIP. Contractors will not be able to finalize and submit payroll information online using the Certified Payroll Reporting System without the submission of this required information.

Please be aware that you are required to abide by contractual obligations as specified under LAUSD General Conditions. Any and all failures to meet state and contractual requirements may reflect negatively on your status as a responsible LAUSD Contractor.

Should you have any questions, please feel free to contact Technical Support at (213) 241-4647. Thank you for your continued cooperation.

Sincerely,


Tybony Tang-Wong
Director

C: Mark Hovatter- Director, Procurement
Mark A. Miller- Associate General Counsel
Robert Reider- Director, Risk Finance & Insurance Services



Los Angeles Unified School District

Facilities Services Division



OFFICE OF THE SUPERINTENDENT

FACILITIES SERVICES DIVISION

March 5, 2010

To: All LAUSD Contractors

From: Los Angeles Unified School District
Labor Compliance Department

RE: Revision of Certified Payroll Records ("CPR") – New Policy Changes

Dear Valued LAUSD Contractor,

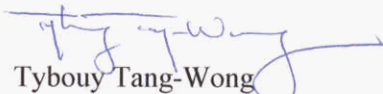
The Los Angeles Unified School District ("LAUSD") Labor Compliance Department ("LCD") writes to inform you of policy changes concerning requests for revision of finalized Certified Payroll Records ("CPR").

As a general reminder, Labor Code Section 1776 requires each contractor and subcontractor to submit accurate CPRs to the awarding body. Additionally, each contractor on an LAUSD project is required to complete, submit and finalize CPRs before the deadline period for each week as set forth in the LAUSD General Conditions. Once finalized, CPRs may only be re-opened ("unfinalized") for revision or editing by the contractor with approval of the LCD. **Approval to unfinalize a CPR will only be considered upon contractor request to the Labor Compliance Department.**

In order to ensure efficient use of resources for all parties, effective immediately the LCD will only re-open a finalized CPR if **the date of work for which the revision is requested is within the last three (3) months. Requests submitted after the three-month deadline will not be authorized or approved.**

We are confident that these measures will ensure an effective payroll reporting system for LAUSD and its contractors. If you have any questions or concerns, please contact me at (213) 241-4665. Thank you for your cooperation.

Sincerely,


Tybouy Tang-Wong
Labor Compliance Manager

California Labor Code

(2018)

§ 1777.5 Employment of Apprentices at Public Works

1777.5.

(a) (1) This chapter does not prevent the employment upon public works of properly registered apprentices who are active participants in an approved apprenticeship program.

(2) For purposes of this chapter, “apprenticeship program” means a program under the jurisdiction of the California Apprenticeship Council established pursuant to Section 3070.

(b) (1) Every apprentice employed upon public works shall be paid the prevailing rate of per diem wages for apprentices in the trade to which he or she is registered and shall be employed only at the work of the craft or trade to which he or she is registered.

(2) Unless otherwise provided by a collective bargaining agreement, when a contractor requests the dispatch of an apprentice pursuant to this section to perform work on a public works project and requires the apprentice to fill out an application or undergo testing, training, an examination, or other preemployment process as a condition of employment, the apprentice shall be paid for the time spent on the required preemployment activity, including travel time to and from the required activity, if any, at the prevailing rate of per diem wages for apprentices in the trade to which he or she is registered. Unless otherwise provided by a collective bargaining agreement, a contractor is not required to compensate an apprentice for the time spent on preemployment activities if the apprentice is required to take a preemployment drug or alcohol test and he or she fails to pass that test.

(c) Only apprentices, as defined in Section 3077, who are in training under apprenticeship standards that have been approved by the Chief of the Division of Apprenticeship Standards and who are parties to written apprentice agreements under Chapter 4 (commencing with Section 3070) of Division 3 are eligible to be employed at the apprentice wage rate on public works. The employment and training of each apprentice shall be in accordance with either of the following:

(1) The apprenticeship standards and apprentice agreements under which he or she is training.

(2) The rules and regulations of the California Apprenticeship Council.

(d) If the contractor to whom the contract is awarded by the state or any political subdivision, in performing any of the work under the contract, employs workers in any apprenticeable craft or trade, the contractor shall employ apprentices in at least the ratio set forth in this section and may apply to any apprenticeship program in the craft or trade that can provide apprentices to the site of the public work for a certificate approving the contractor under the apprenticeship standards for the employment and training of apprentices in the area or industry affected. However, the decision of the apprenticeship program to approve or deny a certificate shall be subject to review by the Administrator of Apprenticeship. The apprenticeship program or programs, upon approving the contractor, shall arrange for the dispatch of apprentices to the contractor. A contractor covered by an apprenticeship program’s standards shall not be required to submit any additional application in order to include additional public works contracts under that program. “Apprenticeable craft or trade,” as used in this section, means a craft or trade determined as an apprenticeable occupation in accordance with rules and regulations prescribed by the California Apprenticeship Council. As used in this section, “contractor” includes any subcontractor under a contractor who performs any public works not excluded by subdivision (o).

(e) Before commencing work on a contract for public works, every contractor shall submit contract award information to an applicable apprenticeship program that can supply apprentices to the site of the public work. The information submitted shall include an estimate of journeyman hours to be performed under the contract, the number of apprentices proposed to be employed, and the approximate dates the apprentices would be employed. A copy of this information shall also be submitted to the awarding body, if requested by the awarding body. Within 60 days after concluding work on the contract, each contractor and subcontractor shall submit to the awarding body, if requested, and to the apprenticeship program a verified statement of the journeyman and apprentice hours performed on the contract. The information under this subdivision shall be public. The apprenticeship programs shall retain this information for 12 months.

(f) The apprenticeship program supplying apprentices to the area of the site of the public work shall ensure equal employment and affirmative action in apprenticeship for women and minorities.

(g) The ratio of work performed by apprentices to journeymen employed in a particular craft or trade on the public work may be no higher than the ratio stipulated in the apprenticeship standards under which the apprenticeship program operates if the contractor agrees to be bound by those standards. However, except as otherwise provided in this section, in no case shall the ratio be less than one hour of apprentice work for every five hours of journeyman work.

(h) This ratio of apprentice work to journeyman work shall apply during any day or portion of a day when any journeyman is employed at the jobsite and shall be computed on the basis of the hours worked during the day by journeymen so employed. Any work performed by a journeyman in excess of eight hours per day or 40 hours per week shall not be used to calculate the ratio. The contractor shall employ apprentices for the number of hours computed as above before the end of the contract or, in the case of a subcontractor, before the end of the subcontract. However, the contractor shall endeavor, to the greatest extent possible, to employ apprentices during the same time period that the journeymen in the same craft or trade are employed at the jobsite. When an hourly apprenticeship ratio is not feasible for a particular craft or trade, the Administrator of Apprenticeship, upon application of an apprenticeship program, may order a minimum ratio of not less than one apprentice for each five journeymen in a craft or trade classification.

(i) A contractor covered by this section who has agreed to be covered by an apprenticeship program's standards upon the issuance of the approval certificate, or who has been previously approved for an apprenticeship program in the craft or trade, shall employ the number of apprentices or the ratio of apprentices to journeymen stipulated in the applicable apprenticeship standards, but in no event less than the 1-to-5 ratio required by subdivision (g).

(j) Upon proper showing by a contractor that he or she employs apprentices in a particular craft or trade in the state on all of his or her contracts on an annual average of not less than one hour of apprentice work for every five hours of labor performed by journeymen, the Administrator of Apprenticeship may grant a certificate exempting the contractor from the 1-to-5 hourly ratio, as set forth in this section for that craft or trade.

(k) An apprenticeship program has the discretion to grant to a participating contractor or contractor association a certificate, which shall be subject to the approval of the Administrator of Apprenticeship, exempting the contractor from the 1-to-5 ratio set forth in this section when it finds that any one of the following conditions is met:

(1) Unemployment for the previous three-month period in the area exceeds an average of 15 percent.

(2) The number of apprentices in training in the area exceeds a ratio of 1 to 5.

(3) There is a showing that the apprenticeable craft or trade is replacing at least one-thirtieth of its journeymen annually through apprenticeship training, either on a statewide basis or on a local basis.

(4) Assignment of an apprentice to any work performed under a public works contract would create a condition that would jeopardize his or her life or the life, safety, or property of fellow employees or the public at large, or the specific task to which the apprentice is to be assigned is of a nature that training cannot be provided by a journeyman.

(l) If an exemption is granted pursuant to subdivision (k) to an organization that represents contractors in a specific trade from the 1-to-5 ratio on a local or statewide basis, the member contractors shall not be required to submit individual applications for approval to local joint apprenticeship committees, if they are already covered by the local apprenticeship standards.

(m) (1) A contractor to whom a contract is awarded, who, in performing any of the work under the contract, employs journeymen or apprentices in any apprenticeable craft or trade shall contribute to the California Apprenticeship Council the same amount that the director determines is the prevailing amount of apprenticeship training contributions in the area of the public works site. A contractor may take as a credit for payments to the council any amounts paid by the contractor to an approved apprenticeship program that can supply apprentices to the site of the public works project. The contractor may add the amount of the contributions in computing his or her bid for the contract.

(2) (A) At the conclusion of the 2002–03 fiscal year and each fiscal year thereafter, the California Apprenticeship Council shall distribute training contributions received by the council under this subdivision, less the expenses of the Department of Industrial Relations for administering this subdivision, by making grants to approved apprenticeship programs for the purpose of training apprentices. The grant funds shall be distributed as follows:

(i) If there is an approved multiemployer apprenticeship program serving the same craft or trade and geographic area for which the training contributions were made to the council, a grant to that program shall be made.

(ii) If there are two or more approved multiemployer apprenticeship programs serving the same craft or trade and county for which the training contributions were made to the council, the grant shall be divided among those programs based on the number of apprentices from that county registered in each program.

(iii) All training contributions not distributed under clauses (i) and (ii) shall be used to defray the future expenses of the Department of Industrial Relations for the administration and enforcement of apprenticeship and preapprenticeship standards and requirements under this code.

(B) An apprenticeship program shall only be eligible to receive grant funds pursuant to this subdivision if the apprenticeship program agrees, prior to the receipt of any grant funds, to keep adequate records that document the expenditure of grant funds and to make all records available to the Department of Industrial Relations so that the Department of Industrial Relations is able to verify that grant funds were used solely for training apprentices. For purposes of this subparagraph, adequate records include, but are not limited to, invoices, receipts, and canceled checks that account for the expenditure of grant funds. This subparagraph shall not be deemed to require an apprenticeship program to provide the Department of Industrial Relations with more documentation than is necessary to verify the appropriate expenditure of grant funds made pursuant to this subdivision.

(C) The Department of Industrial Relations shall verify that grants made pursuant to this subdivision are used solely to fund training apprentices. If an apprenticeship program is unable to demonstrate how grant funds are expended or if an apprenticeship program is found to be using grant funds for purposes other than training apprentices, then the apprenticeship program shall not be eligible to receive any future grant pursuant to this subdivision and the Department of Industrial Relations may initiate the process to rescind the registration of the apprenticeship program.

(3) All training contributions received pursuant to this subdivision shall be deposited in the Apprenticeship Training Contribution Fund, which is hereby created in the State Treasury. Upon

appropriation by the Legislature, all moneys in the Apprenticeship Training Contribution Fund shall be used for the purpose of carrying out this subdivision and to pay the expenses of the Department of Industrial Relations.

(n) The body awarding the contract shall cause to be inserted in the contract stipulations to effectuate this section. The stipulations shall fix the responsibility of compliance with this section for all apprenticeable occupations with the prime contractor.

(o) This section does not apply to contracts of general contractors or to contracts of specialty contractors not bidding for work through a general or prime contractor when the contracts of general contractors or those specialty contractors involve less than thirty thousand dollars (\$30,000).

(p) An awarding body that implements an approved labor compliance program in accordance with subdivision (b) of Section 1771.5 may, with the approval of the director, assist in the enforcement of this section under the terms and conditions prescribed by the director.

**A copy of the approved apprenticeship programs can be obtained at the
Division of Apprenticeship Standards' website:**

<http://www.dir.ca.gov/databases/das/aigstart.asp>

PUBLIC WORKS CONTRACT AWARD INFORMATION

Contract award information must be sent to your Apprenticeship Committee if you are approved to train. **If you are not approved to train, you must send the information (which may be this form) to ALL applicable Apprenticeship Committees in your craft or trade in the area of the site of the public work. Go to: <http://www.dir.ca.gov/databases/das/pwaddrstart.asp> for information about programs in your area and trade.** You may also consult your local Division of Apprenticeship Standards (DAS) office whose telephone number may be found in your local directory under California, State of, Industrial Relations, Division of Apprenticeship Standards.

Do not send this form to the Division of Apprenticeship Standards.

NAME OF YOUR COMPANY	CONTRACTOR'S STATE LICENSE NO
MAILING ADDRESS- NUMBER & STREET, CITY, ZIP CODE	AREA CODE & TELEPHONE NO.
NAME & ADDRESS OF PUBLIC WORKS PROJECT	DATE YOUR CONTRACT EXECUTED
	DATE OF EXPECTED OR ACTUAL START OF PROJECT
NAME & ADDRESS OF PUBLIC AGENCY AWARDING CONTRACT	ESTIMATED NUMBER OF JOURNEYMEN HOURS
	OCCUPATION OF APPRENTICE
THIS FORM IS BEING SENT TO: (NAME & ADDRESS OF APPRENTICESHIP PROGRAM(S))	ESTIMATED NUMBER OF APPRENTICE HOURS
	APPROXIMATE DATES TO BE EMPLOYED

This is not a request for dispatch of apprentices.

Contractors must make a separate request for actual dispatch, in accordance with Section 230.1(a) California Code of Regulations

Check One Of The Boxes Below

1. ☐ We are already approved to train apprentices by the _____
Apprenticeship Committee. We will employ and train under their Standards. Enter name of the Committee
2. ☐ We will comply with the standards of _____
Apprenticeship Committee for the duration of this job only. Enter name of the Committee
3. ☐ We will employ and train apprentices in accordance with the California Apprenticeship Council regulations, including § 230.1 (c) which requires that apprentices employed on public projects can only be assigned to perform work of the craft or trade to which the apprentice is registered and that the apprentices must at all times work with or under the direct supervision of journeyman/men.

Signature _____

Date _____

Typed Name _____

Title _____

**State of California - Department of Industrial Relations DIVISION
OF APPRENTICESHIP STANDARDS**

Explanation to box 1 - 3 on form DAS 140

- Box 1 is for contractors who are already approved to train by an apprenticeship program (signatory/member).
- Box 2 indicates that a contractor is willing to comply with a program's Standards for the current project only. This generally means that the fringe benefits and the training funds will be paid to that Committee's Trust Fund. It also allows a contractor to take advantage of a more generous maximum ratio than the CAC Standards, but does not affect the minimum ratio of 1 apprentice hour for every 5 journeyman hours.
- Box 3 means that a contractor will be governed by the regulations of the California Apprenticeship Council. Generally this means that the minimum and maximum ratio for apprentices is the same – 1 apprentice hour for every 5 journeyman hours per each craft, totaled at the end of the project. It also means the Training Fund Contribution is usually paid to the California Apprenticeship Council.

DEPARTMENT OF INDUSTRIAL RELATIONS
DIVISION OF APPRENTICESHIP STANDARDS
455 Golden Gate Avenue, 10th Floor
San Francisco, CA 94102
Tel: (415) 703-4920
Fax: (415) 703-5477

www.dir.ca.gov



ADDRESS REPLY TO:
Div. of Apprenticeship Standards
P. O. Box 420603
San Francisco, CA 94142-0603

November 15, 2007

Subject: Revision to Program Standards - Journeyman to Apprentice Ratios

As you probably know, the Division of Apprenticeship Standards (DAS) has been working with representatives from each state-approved roofing apprenticeship program to improve the training and success rate of roofing apprentices. This became necessary based upon the extremely low graduation rate for apprentices in the roofing trade. Following a series of four meetings over the course of a year it was ultimately agreed that it is necessary to revise the journeyman-to-apprentice ratios to ensure that apprentices receive the appropriate journeyman supervision.

The following wording was developed with unanimous support during those meetings:

Ratios: For all work, the ratio of Apprentices to Journeymen employed by the employer may not be more than one Apprentice to one Journeyman by contractor calculated at the end of the job. The ratio may not exceed three Apprentices to one Journeyman on a daily basis, and each individual contractor may not exceed the one to one ratio by the end of the job. There must always be Journeyman supervision of Apprentices and it is never appropriate to have Apprentices working without Journeyman supervision.

This ratio will apply to all work bid after January 1, 2008, or where the project is not subject to a bid process, where the contract for the work is entered into or the contract is executed after January 1, 2008.

It is likely that your program's standards will need to be revised to reflect these maximum apprentice ratios. Please prepare and submit to DAS a DAS-24 form revising your standards so that they do not exceed this ratio. DAS will immediately approve the revisions so that they will be in place in advance of January 1, 2008. Note that the minimum ratio of 1 apprentice hour to each 5 journeyman hour established by labor code remains unchanged.

Thank you for working with members of the roofing industry to improve apprenticeship in the roofing industry.

Sincerely,

David Rowan, Chief
Division of Apprenticeship Standards

cc: DAS Apprenticeship Consultants

2008 FEB 25 AM 11:00
FACED UP SERVICE



Headquarters

P.O. Box 420603
San Francisco, CA 94142
Tel: (415) 703-4810
Fax: (415) 703-4807

Robert A. Jones
*Acting State Labor Commissioner
and Chief Counsel
Division of Labor Standards Enforcement*

April 5, 2006

Mark Hovatter
Director, Facilities Contracts
Los Angeles Unified School District
Facilities Services Division
P.O. Box 513307
Los Angeles, CA 90051-1307

Re: Apprenticeship Program Questions

Dear Mr. Hovatter:

Your letter of March 22, 2006 to John Rea, Acting Director, Department of Industrial Relations, has been referred to me for response. I will answer your questions in the order presented.

1. How is the appropriate prevailing wage rate for apprentices determined?

Where the Director adopts a journey level wage for a craft, classification or type of work (or worker), the prevailing wage for apprentices performing that work is the apprentice rate based on the same journey level wage.

Example:

A contractor employs an apprentice on a public works project where the journey level rate is based on the collective bargaining agreement of Widget Makers. That apprentice is paid based on the Director's apprentice prevailing wage for the Widget Makers in the area of the site of the public work even if the apprentice is not from the Widget Makers apprenticeship program.

Thus, for example, if the public works project concerns widget installation and in some counties the prevailing wage for this work is the Widget Makers rate and in some counties the Installers rate, the apprentice rate would vary accordingly. The consistent rule, however, is that the apprentice rate must be the apprentice rate for the journey level craft that prevails.

2. In which apprenticeship program do apprentices need to be indentured to qualify for the apprentice wage?

The apprentice would have to be *registered* in an *approved* program whose training work processes included the work, or where the published Scope of Work¹ for that trade included the work.

For example, if both the Widget Maker apprenticeship standards and the Installers standards include widget installation, the apprentice could be from either craft, although the pay would be determined by which craft's rate prevailed.

The Scope of Work is relevant as well as the apprenticeship program standards because regulation 8CCR 230.1 provides that apprentices may do work of the craft or trade to which the apprentice is indentured, and the work of the craft or trade is defined as "job duties normally assigned to journeymen in the apprenticeable occupation."

Unanswered questions may exist and will be resolved on a case by case basis. For example, an apprenticeship program's work processes may include training in "new work methods." Alternatively, on private work a collective bargaining agreement may cover the work, but that collective bargaining agreement may not be found to set the prevailing wage for that work. However, inquiry concerning whether the work is in the program's standards, or a check of the published Scope of Work (where the prevailing wage is set by adoption of a collective bargaining agreement) should permit LCPs to answer nearly all questions.

3. How must the training contributions be applied?

A contractor or subcontractor on a public works contract must pay training contributions in one of the following manners:

1. Contributions shall be paid to the California Apprenticeship Council for the Apprenticeship Training Contribution Fund administered by DAS, or
2. A contractor may take credit for payments to an appropriate craft apprenticeship program in which the contractor participates or that can supply apprentices to the site of the public work;

¹ In the majority of cases where the prevailing wage rate for a craft, classification, or type of work[er] is based on a collective bargaining agreement, the Division that determines the rates makes them available on the Internet. That Division (DLSR) has found it useful to take the description found in that agreement setting out what work the agreement claims to cover, and make that available on the same web page. DLSR does not determine that all of the claims in the Scope of Work are true, nor does it determine a "prevailing Scope of Work." These Scopes of Work are public records, and demand has counseled making them available

Example A:

A contractor participates in apprenticeship program for Widget Makers, which requires an apprenticeship training fund contribution of \$.25 per hour. On a particular public works job the prevailing apprenticeship training contribution is \$.35 per hour based on the contributions to the apprenticeship program for Installers. Both Widget Makers and Installers train in the craft, classification or type of work performed on the project. The Contractor may pay \$.10 per hour to the California Apprenticeship Council and take credit for the \$.25 per hour contribution to the Widget Makers apprenticeship program.

Example B:

A contractor does not participate in any apprenticeship training program. Both Widget Makers and Installer Apprenticeship programs can supply apprentices to the site of the public work. The prevailing apprenticeship training contribution is based on the contributions to Widget Maker's program of \$.25 per hour. The contractor may pay the California Apprenticeship Council \$.25, or the contractor may pay into the Widget Makers or Installer program.

Apprenticeable Occupations and Training Fund Contributions

1777.5

...

(m) (1) A contractor to whom a contract is awarded, who, in performing any of the work under the contract, employs journeymen or apprentices in any apprenticeable craft or trade shall contribute to the California Apprenticeship Council the same amount that the director determines is the prevailing amount of apprenticeship training contributions in the area of the public works site.

8 CCR 205

...

(c) An "Apprenticeable Occupation" is one which requires independent judgment and the application of manual, mechanical, technical, or professional skills and is best learned through an organized system of on-the-job training together with related and supplemental instruction.

An occupation is apprenticeable in California if the Chief DAS has determined that the occupation meets the standard in 8 CCR 205 and has approved a program in that occupation. When that takes place the obligation to contribute to the CAC set out in 1777.5 comes into play. DLSR will only show an occupation as apprenticeable when the Chief DAS has actually found that the occupation is apprenticeable in connection with approving a program.

Mark Hovatter
Re: Apprenticeship program questions
Page 4 of 4
April 5, 2006

Example:

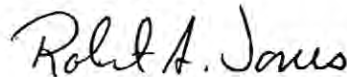
A collective bargaining agreement includes an apprentice rate for Widget Tender. The Chief DAS refuses to approve a proposed program in that occupation because it does not meet the test of 8 CCR 205(c). This occupation would not be listed as apprenticeable

4. Assuming that there are no maximum ratio violations at the completion of the job, should occasional instances of apprentices working in their craft but unsupervised by a journeyman result in a finding of prevailing wage violation?

Supervision issues would be referred to the Chief DAS and, at his discretion on a case by case basis, the Chief may decide to start DAS enforcement seeking a penalty under 1777.5. LCPs do not do enforcement under 1777.5. Criteria for the Chief to commence enforcement may include, among others, number of apprentices working unsupervised, number of instances of unsupervised work over life of the project, length of time of each instance, experience level of apprentice performing the work and nature of work being performed.

Your ongoing efforts to work with us in a constructive environment and to provide guidance and leadership for the community are greatly appreciated. We look forward to a continuing cooperative working relationship.

Very truly yours,



Robert Jones, Acting Chief
Division of Labor Standards Enforcement

Cc: John Rea
David Rowan, as Chief DAS, and as Secretary CAC
OD Legal
Maria Robbins, DLSR



Headquarters

P.O. Box 420603
San Francisco, CA 94142
Tel: (415) 703-4810
Fax: (415) 703-4807

Robert A. Jones

*Acting State Labor Commissioner
and Chief Counsel
Division of Labor Standards Enforcement*

March 15, 2006

Mark Hovatter
Director, Facilities Contracts
Los Angeles Unified School District
Facilities Services Division
P.O. Box 513307
Los Angeles, CA 90051-1307

Re: Enforcement of Apprenticeship Ratios

Dear Mr. Hovatter:

Your letter of January 26, 2006 to John Rea, Acting Director, Department of Industrial Relations, has been referred to the Division of Labor Standards Enforcement for response.

You have obviously put a great deal of thought and analysis into your proposal and we have, in turn, given it the attention and analysis that your efforts merit. We have had discussions within our Division with those who are closest to the subject matter on a daily basis and have invited input and held meetings with other Divisions within DIR which have an obvious interest and enforcement responsibilities associated with the subject matter, including Division of Apprenticeship Standards, California Apprenticeship Council and Office of the Director, Legal Unit.

As a result of those meetings, and with the authority of 8 CCR 16434 which obligates the LAUSD and all awarding bodies to follow the practice of the Labor Commissioner in all enforcement matters, it is the Labor Commissioner's position going forward to enforce a policy regarding the requirements of maximum apprenticeship ratios (*i.e.*, the maximum number of apprentices that may be employed on a public works job in relation to the number of journeymen) as follows:

GENERAL PRINCIPLE

It is DIR policy that apprentice hours equal in number to those in excess of the ratio must be paid at the journey level wage where there is a violation as determined at the completion of the job since apprentice maximum ratio violations would not have been remedied by the completion of the work by the contractor or subcontractor. It is not DIR policy to require that all apprentices must be paid the journey level wage for the entire length of the job to remedy an apprentice maximum ratio violation that exists at any specific time during the pendency of the project. However, as the categories below indicate, for ratio violations during the pendency of the project there may be referrals to DAS.

Prevailing Wage Violation

Where the contractor has employed apprentices in excess of the maximum ratio allowed as measured at the completion of the job, there should be a referral to DLSE, the awarding body, or a labor compliance program on behalf of an awarding body (“LCP”) to pursue civil wage and penalty assessment proceedings under Labor Code section 1741 including reclassification of all apprentice hours in excess of the maximum ratio allowed to journey level. For example, if the ratio allows one apprentice for each journey level worker, and the contractor has employed 1100 apprentice hours and only 1000 journey hours, there would be 100 hours in excess of the allowed ratio, and those hours would be paid at the journey level.

In addition to the Prevailing Wage Violation set forth above, I am advised by the Division of Apprenticeship Standards that some ratio violations may be subject to DAS enforcement. I have been advised by DAS that it approaches these issues as follows:

DAS Referral

A. “De Minimis”

When an awarding body, an LCP, or DAS finds a contractor on a first offense who is no more than 25% over the maximum ratio when measured over a period no longer than two weeks, there should be a referral to DAS to monitor the program. DAS may issue a Notice of Violation.

B. “Basic”

When an awarding body, an LCP on behalf of an awarding body, or DAS finds a contractor on a first offense that is either

- no more than 25% over the maximum ratio but remains over ratio when measured over a period longer than two weeks but less than four weeks, or
- more than 25% over the maximum ratio when measured over a period no longer than two weeks, then

there should be a referral to DAS to both

- monitor the program for consideration of whether a recommendation should be made to the program to withdraw approval for training by that employer, and
- consider whether to pursue penalty proceedings under Labor Code § 1777.7 for penalties of up to \$100.00 per day,

C. “Acute” or “Severe”

When an awarding body, an LCP on behalf of an awarding body, or DAS finds a contractor on a first offense that is

- no more than 25% over the maximum ratio but remains over ratio when measured over a period longer than four weeks, or
- more than 25% over the maximum ratio when measured over a period longer than two weeks, and
- in any case of a second offense,

there should be

- referral to DAS for consideration of whether a recommendation should be made to the program to withdraw approval for training by that employer, and for DAS to consider whether to pursue penalty proceedings under Labor Code §1777.7 for up to \$300.00 per day.

We appreciate the ongoing efforts of the LAUSD to maintain its high standards of professionalism and its willingness to work cooperatively with the DIR, DLSE and DAS to meet those standards. We are confident that this policy will help in those efforts and look forward to working with you in the future.

Very truly yours,

/s/

Robert Jones, Acting Chief
Division of Labor Standards Enforcement

Cc: John Rea
David Rowan, as Chief DAS, and as Secretary CAC
OD Legal
Maria Robbins, DLSR

Los Angeles Unified School District

Facilities Services Division

Roy Romer
Superintendent of Schools

James A. McConnell, Jr.
Chief Facilities Executive
Facilities Services Division

Mark Hovatter
Director, Facilities Contract Services
Facilities Services Division

March 22, 2006

RE: ELECTRICIAN CERTIFICATION PROGRAM

Dear Contractors & Subcontractors:

Please be informed that the Department of Industrial Relations, Division of Apprenticeship Standards has recently issued guidelines regarding the Electrician Certification Program. The salient features of said program are as follows:

- a. Effective January 1, 2006, the only persons who may perform work as general electricians, residential electricians or fire/life safety technicians for contractors licensed as Class C-10 electrical contractors and make electrical connections over 100 volt-amperes are those who have been certified by the State of California or, are an apprentice registered in an approved electrical apprenticeship program or a worker who has registered as an electrician trainee;
- b. Deadline for the certification of Voice-Data-Video Technician and Non-Residential Technician is January 1, 2007.

For more information, particularly on the exemptions and frequently asked questions, please visit http://www.dir.ca.gov/DAS/ECU_FAQ.htm.

Sincerely,



Mark Hovatter
Director, Facilities Contract Services

c: Tybouy Tang-Wong
IBEW

STATE OF CALIFORNIA

DEPARTMENT OF INDUSTRIAL RELATIONS
DIVISION OF APPRENTICESHIP STANDARDS
455 Golden Gate Avenue, 10th Floor
San Francisco, CA 94102
Tel: (415) 703-4920
Fax: (415) 703-5218

Arnold Schwarzenegger, Governor

www.dir.ca.gov



ADDRESS REPLY TO:
Div. of Apprenticeship Standards
P. O. Box 420603
San Francisco, CA 94142-0603

July 10, 2008

Tybouy Tang-Wong
Labor Compliance Manager
Los Angeles Unified School District
333 S. Beaudry Ave
Los Angeles, CA 90051

Dear Ms. Tang-Wong,

Thank you for your request regarding the classification of "Electrician Trainee" workers as apprentices. As you know, California Labor Code §1777.5 (c) states that only apprentices "are eligible to be employed at the apprentice wage rate on public works."

Electrician trainee's are not apprentices and must be paid journeyman electrician rates. The Los Angeles Unified School District Labor Compliance Department (LCD) is correct in requiring that contractors on your projects pay journeyman's wages to electrician trainees. They are only "trainees" in the sense that they have not yet passed the certification test even though they may have many years experience as an electrician.

The Division of Apprenticeship Standards appreciates the LCD's efforts in promoting apprenticeship on your public works projects. If you have further questions please contact our Public Works Unit at (415) 703- 4920.

Sincerely,

Glen Forman, Acting Chief
Division of Apprenticeship Standards

State of California
Department of Industrial Relations
Division of Labor Statistics and Research
Prevailing Wage Unit



P.O. Box 420603
San Francisco, CA 94142-0603
Phone: (415) 703-4774
Fax: (415) 703-4771

FAX TRANSMISSION

☐ Urgent ☐ Action Needed ☐ Please Call To Discuss ☒ As You Requested ☐ For Your Information

DATE: September 18, 2006

TO: Mark Hovatter, Director of Facilities Contract Services

COMPANY: Los Angeles Unified School District

FAX: 213-241-8356

NUMBER OF PAGES (including this cover page): 1

FROM: Jane Ham *JH*

SUBJECT: Shift Differential Pay

MESSAGE

This is in response to your letter addressed to Acting Director John M. Rea dated June 15, 2006, requesting shift information for the Electrician craft within Los Angeles County.

The following responses are to your questions as presented:

1. *If the above-referenced trades are performing only one shift for the day, during the hours typically considered a swing (second) or graveyard (third) shift, is the employer/contractor required to pay the shift differential for the second/third shift?*

As noted in the Shift provisions from the collective bargaining agreements which is the bases for the prevailing wage determinations for the Communication and System Installer and Technician, Inside Wireman, Cable Splicer, Tunnel Wireman, Tunnel Cable Splicer and all Transportation Systems Electrician classifications, there is no requirement for a day shift when either the second or third shift is worked. Therefore, the employer/contractor would be required to pay the appropriate shift differential for any work performed during the second or third shift.

2. *Is the Important Notice dated , language quoted above limited to any specific collective bargaining agreements?*

The Important Notice dated March 4, 2002 was to clarify any provisions limiting the work hours for any particular type of work. The intent has been to refer to the shift provisions within the collective bargaining agreement first, and if needed, refer to the notice for clarification of the specific requirements on the working hours.

3. *Is the Important Notice considered a component of the Prevailing Wage Determination and enforceable by the Labor Compliance Program?*

Please refer to the response to question 2. Please note that questions regarding enforcement of the prevailing wages and their laws and regulations should be directed to the Division of Labor Standards Enforcement (DLSE). You may wish to contact the DLSE at 320 W. 4th Street, Suite 450, Los Angeles, CA 90013.

If you have any further questions, please contact the Prevailing Wage Unit at the mailing address above or call 415-703-4774. Also, for your reference, you may obtain current prevailing wage information at our Internet website at www.dir.ca.gov/DLSR.

jh:ts

Los Angeles Unified School District

Facilities Services Division

Roy Romer
Superintendent of Schools

James A. McConnell, Jr.
Chief Facilities Executive

Mark Hovatter
Director, Facilities Contract Services

Diane Lenay Black
Manager, Contracts Administration
Facilities Contract Services

January 19, 2006

**RE: FIRE ALARM AND BURGLAR ALARM INSTALLATION
INSTALLATION OF CONDUIT**

Dear Contractors:

The Los Angeles Unified School District's Labor Compliance Program would like to make you aware of the attached Important Notice Concerning Burglar Alarm and Fire Alarm Installation issued by the Department of Industrial Relations (DIR) on November 22, 2005.

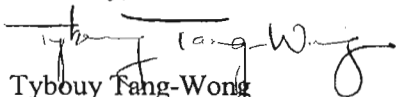
In summary, any project with an Advertisement Date on or after November 20, 2005, the following is applicable:

- ✓ Fire Alarm Installation¹
 - Classification:
 - Electrician/Communication and System Installer²
 - Electrician/Communication and System Technician
 - Electrician/Sound Electrician
- ✓ Burglar Alarm Installation¹
 - Classification:
 - Electrician/Communication and System Installer

NOTE: in accordance with DIR's Important Notice of March 5, 2003, the "minimum rate of pay for all conduit installation associated with either alarm system installation would be that of the craft/classification of Electrician/Inside Wireman"

Should you have any questions, please call the Labor Compliance Program office at (213) 633-7443.

Sincerely,


Tybouy Tang-Wong
Compliance Manager

Attachments

C: Mark Hovatter
Diane Lenay Black

¹ Each wage decision reflecting a craft(s)/classification for a give time period remains in effect for each subsequent time period unless superseded by another wage decision.

² The rates for the craft(s)/classification(s) of Electrician/Communication & System Tech and Electrician/Sound Electrician also apply.

DEPARTMENT OF INDUSTRIAL RELATIONS

Office of the Director

455 Golden Gate Avenue, 10th Floor

San Francisco, CA 94102

Tel: (415) 703-5050 Fax: (415) 703-5059/8

MAILING ADDRESS:

P. O. Box 420603

San Francisco, CA 94142-0603



November 22, 2005

**SUMMARY OF IMPORTANT NOTICES CONCERNING BURGLAR ALARM AND
FIRE ALARM INSTALLATION**

Dear Public Official/Other Interested Parties:

The Department has issued four important notices (June 27, 2002, March 5, 2003, February 25, 2004, and November 10, 2005) regarding the prevailing rate of pay for burglar alarm and fire alarm installation. Each important notice has only prospective effect (applies only to projects advertised for bids on or after the tenth day of issuance). The tables on the following two pages provide a summary of the applicable rates of pay by county for burglar and fire alarm installation as contained in each of the important notices issued for these types of work. The information in these tables **does not** alter the applicable rates of pay issued in the aforementioned important notices.

Please note that minimum rate of pay determinations are issued on a "project-by-project basis." If you have a public works project in one of the counties listed in the tables that indicates "project-by-project basis," you may request a minimum rate of pay determination prior to the bid advertisement date of the project by sending a written request to the address below. Each request should include all the relevant documents that would assist the Department in issuing a determination. These documents include but are not limited to the contract, financial documents, plans, specifications, as well as contact information for the Awarding Body.

California Department of Industrial Relations
Division of Labor Statistics and Research
Prevailing Wage Unit
P.O. Box 420603
San Francisco, CA 94142

Table 1: Burglar Alarm Installation

	Effective Date of Rates ^c		
	7/7/2002 - 3/14/2003	3/15/2003 - 3/5/2004	3/6/2004 - Present
COUNTY			
Alameda	Project-by-Project Basis		
Alpine	Electrician: Inside Wireman		
Amador	Electrician: Inside Wireman		
Butte	Electrician: Inside Wireman		
Calaveras	Project-by-Project Basis		
Colusa	Electrician: Inside Wireman		
Contra Costa	Electrician: Comm & System Installer		
Del Norte	Electrician: Comm & System Installer		
El Dorado	Electrician: Inside Wireman		
Fresno	Electrician: Comm & System Installer		
Glenn	Electrician: Inside Wireman		
Humboldt	Electrician: Comm & System Installer		
Imperial	Electrician: Comm & System Installer	Electrician: Sound & Signal Tech	Electrician: Soundman ^b
Inyo	Electrician: Comm & System Installer		
Kern	Project-by-Project Basis		
Kings	Electrician: Comm & System Installer		
Lake	Electrician: Comm & System Installer		
Lassen	Electrician: Inside Wireman		
Los Angeles	Project-by-Project Basis	Electrician: Comm & System Installer	
Madera	Electrician: Comm & System Installer		
Marin	Electrician: Comm & System Installer		
Mariposa	Electrician: Inside Wireman		
Mendocino	Electrician: Comm & System Installer		
Merced	Electrician: Inside Wireman		
Modoc	Project-by-Project Basis		
Mono	Electrician: Comm & System Installer		
Monterey	Electrician: Comm & System Installer ^a		
Napa	Project-by-Project Basis		
Nevada	Electrician: Inside Wireman		
Orange	Project-by-Project Basis	Electrician: Comm & System Installer	
Placer	Electrician: Inside Wireman		
Plumas	Electrician: Inside Wireman		
Riverside	Project-by-Project Basis		
Sacramento	Electrician: Inside Wireman		
San Benito	Electrician: Comm & System Installer ^a		
San Bernardino	Electrician: Comm & System Installer		
San Diego	Electrician: Comm & System Installer	Electrician: Sound & Signal Tech	Electrician: Soundman ^b
San Francisco	Electrician: Comm & System Installer		
San Joaquin	Project-by-Project Basis		
San Luis Obispo	Electrician: Inside Wireman		
San Mateo	Project-by-Project Basis		
Santa Barbara	Electrician: Comm & System Installer		
Santa Clara	Electrician: Comm & System Installer		
Santa Cruz	Electrician: Comm & System Installer ^a		
Shasta	Electrician: Inside Wireman		
Sierra	Electrician: Inside Wireman		
Siskiyou	Project-by-Project Basis		
Solano	Project-by-Project Basis		
Sonoma	Electrician: Comm & System Installer		
Stanislaus	Electrician: Inside Wireman		
Sutter	Electrician: Inside Wireman		
Tehama	Electrician: Inside Wireman		
Trinity	Electrician: Inside Wireman		
Tulare	Electrician: Comm & System Installer		
Tuolumne	Electrician: Inside Wireman		
Ventura	Electrician: Comm & System Installer		
Yolo	Electrician: Inside Wireman		
Yuba	Electrician: Inside Wireman		

NOTES:

^a Installation of conduit, boxes, cables, and devices is performed at the Inside Wireman rate, and the final connection and programming is performed at the Communication and System Installer rate.

^b The Soundman rate applies when installing, terminating, operating, assembling, wire pulling, splicing, and installing devices. The Sound & Signal Tech rate applies when performing all other work including but not limited to the following: layout, planning, final checkout, servicing, and maintenance.

^c Each wage decision reflecting a craft(s)/classification for a given time period remains in effect for each subsequent time period unless superseded by another wage decision.

Table 2: Fire Alarm Installation

	Effective Date of Rates ^e			
	7/7/2002 - 3/14/2003	3/15/2003 - 3/5/2004	3/6/2004 - 11/19/2005	11/20/2005 - Present
COUNTY				
Alameda	Project-by-Project Basis			
Alpine	Electrician: Inside Wireman			
Amador	Electrician: Inside Wireman			
Butte	Electrician: Inside Wireman			
Calaveras	Project-by-Project Basis			
Colusa	Electrician: Inside Wireman			
Contra Costa	Electrician: Inside Wireman	Electrician: Comm & System Installer		
Del Norte	Electrician: Inside Wireman			
El Dorado	Electrician: Inside Wireman			
Fresno	Electrician: Inside Wireman ^a			
Glenn	Electrician: Inside Wireman			
Humboldt	Electrician: Inside Wireman			
Imperial	Electrician: Inside Wireman	Electrician: Sound & Signal Tech	Electrician: Soundman ^c	
Inyo	Electrician: Inside Wireman			
Kern	Electrician: Inside Wireman			
Kings	Electrician: Inside Wireman ^a			
Lake	Electrician: Inside Wireman			
Lassen	Electrician: Inside Wireman			
Los Angeles	Electrician: Inside Wireman			Electrician: Comm & System Installer ^d
Madera	Electrician: Inside Wireman ^a			
Marin	Electrician: Inside Wireman			
Mariposa	Electrician: Inside Wireman			
Mendocino	Electrician: Inside Wireman			
Merced	Electrician: Inside Wireman			
Modoc	Project-by-Project Basis			
Mono	Electrician: Inside Wireman			
Monterey	Electrician: Inside Wireman ^b			
Napa	Project-by-Project Basis			
Nevada	Electrician: Inside Wireman			
Orange	Project-by-Project Basis	Electrician: Comm & System Installer		
Placer	Electrician: Inside Wireman			
Plumas	Electrician: Inside Wireman			
Riverside	Electrician: Inside Wireman			
Sacramento	Electrician: Inside Wireman			
San Benito	Electrician: Inside Wireman ^b			
San Bernardino	Electrician: Inside Wireman			
San Diego	Electrician: Inside Wireman	Electrician: Sound & Signal Tech	Electrician: Soundman ^c	
San Francisco	Electrician: Inside Wireman			
San Joaquin	Project-by-Project Basis			
San Luis Obispo	Electrician: Inside Wireman			
San Mateo	Project-by-Project Basis			
Santa Barbara	Electrician: Inside Wireman			
Santa Clara	Electrician: Inside Wireman	Electrician: Comm & System Installer		
Santa Cruz	Electrician: Inside Wireman ^b			
Shasta	Electrician: Inside Wireman			
Sierra	Electrician: Inside Wireman			
Siskiyou	Project-by-Project Basis			
Solano	Project-by-Project Basis			
Sonoma	Electrician: Inside Wireman			
Stanislaus	Electrician: Inside Wireman			
Sutter	Electrician: Inside Wireman			
Tehama	Electrician: Inside Wireman			
Trinity	Electrician: Inside Wireman			
Tulare	Electrician: Inside Wireman ^a			
Tuolumne	Electrician: Inside Wireman			
Ventura	Electrician: Inside Wireman			
Yolo	Electrician: Inside Wireman			
Yuba	Electrician: Inside Wireman			

NOTES:

^a Conduit installation is performed at the Inside Wireman rate, and the termination, setting of devices, wiring of control panel and system performance checks are performed at the Comm & System Installer rate.

^b Installation of conduit, boxes, cables, and devices is performed at the Inside Wireman rate, and the final connection and programming is performed at the Comm and System Installer rate.

^c The Soundman rate applies when installing, terminating, operating, assembling, wire pulling, splicing, and installing devices. The Sound & Signal Tech rate applies when performing all other work including but not limited to the following: layout, planning, final checkout, servicing, and maintenance.

^d The rates for the craft(s)/classification(s) of Electrician: Comm & System Tech and Electrician: Sound Electrician also apply.

^e Each wage decision reflecting a craft(s)/classification for a given time period remains in effect for each subsequent time period unless superseded by another wage decision.

DEPARTMENT OF INDUSTRIAL RELATIONS
OFFICE OF THE DIRECTOR
455 Golden Gate Avenue, 10th Floor
San Francisco, CA 94102

ADDRESS REPLY TO:

San Francisco P.O. Box 420603
CA 94142-0603



March 5, 2003

**IMPORTANT NOTICE TO AWARDING BODIES AND OTHER INTERESTED PARTIES
CONCERNING BURGLAR ALARM AND FIRE ALARM INSTALLATION**

Dear Public Official/Other Interested Parties:

This notice provides clarification and updates the June 27, 2002, Important Notice regarding the applicable rate of pay for work involving the installation of burglar and fire alarms.

In the following counties, the minimum rate of pay for **burglar alarm** installation would be that of the craft/classification of Electrician/Comm & System Installer: Los Angeles and Orange.

In the following counties, the minimum rate of pay for **fire alarm** installation would be that of the craft/classification of Electrician/Comm & System Installer: Contra Costa, Orange, and Santa Clara.

In Imperial and San Diego Counties only, the minimum rate of pay for **burglar alarm** and **fire alarm** installation would be that of the craft/classification of Electrician/Sound & Signal Technician.

Please note that the minimum rate of pay for all conduit installation associated with either alarm system installation would be that of the craft/classification of Electrician/Inside Wireman.

Please refer to the county determinations to find the rates for the classifications referenced above. The scope of work for each of these classifications is posted on the Internet at <http://www.dir.ca.gov/DLSR>. This information may also be requested from the Division of Labor Statistics and Research, Prevailing Wage Unit by calling (415) 703-4774, by faxing a request to (415) 703-4771 or by writing to:

California Department of Industrial Relations
Division of Labor Statistics and Research
Prevailing Wage Unit
P.O. Box 420603
San Francisco, CA 94142

For questions on burglar alarm and/or fire alarm installation in any county not addressed above or in the Important Notice issued June 27, 2002, please send a written request to the above address. Please note that type of work/rate of pay determinations are issued on a project-by-project basis. Requests should include all relevant documents including but not limited to the contract, financial documents, plans, specifications, as well as contact information for the Awarding Body.

These changes apply to public works projects advertised for bid on or after March 15, 2003.

Sincerely,

A handwritten signature in black ink that reads "Chuck Cake".

Chuck Cake
Acting Director

DEPARTMENT OF INDUSTRIAL RELATIONS

Office of the Director

455 Golden Gate Avenue, 10th Floor

San Francisco, CA 94102

Tel: (415) 703-5050 Fax: (415) 703-5059/8

MAILING ADDRESS:

P. O. Box 420603

San Francisco, CA 94142-0603



November 10, 2005

**IMPORTANT NOTICE TO AWARDING BODIES AND OTHER INTERESTED
PARTIES CONCERNING FIRE ALARM INSTALLATION**

Dear Public Official/Other Interested Parties:

Based on a recent investigation conducted by the Department, it has been determined that the minimum rate of pay for fire alarm installation work in **Los Angeles County** would be that of the craft(s)/classification(s) contained in the Southern California Ninth District Sound and Communications Agreement by and between International Brotherhood of Electrical Workers and National Electrical Contractors Association. These craft(s)/classification(s) include the following:

Electrician/Communication and System Installer
Electrician/Communication and System Technician
Electrician/Sound Electrician

These changes apply only prospectively to public works projects advertised for bid on or after November 20, 2005.

To view the current rates and scope of work provisions for these craft(s)/classification(s), please visit our Internet website at <http://www.dir.ca.gov/DLSR/PWD>. This information may also be requested from the Division of Labor Statistics and Research, Prevailing Wage Unit by calling (415) 703-4774, by faxing a request to (415) 703-4771 or by writing to:

California Department of Industrial Relations
Division of Labor Statistics and Research
Prevailing Wage Unit
P.O. Box 420603
San Francisco, CA 94142

Q: How does my company enroll for the E-Signature?

A: In order to use the Electronic Signature, an Owner, Partner, or Executive Officer of your company must also complete the *E-Signature Authorization Agreement*. A hard-copy of the Agreement containing an original wet signature of the qualifying individual must be submitted to:

Labor Compliance Department

333 South Beaudry Avenue, 21st Floor
Los Angeles, CA 90017

Q: Where can I learn more the CPR System/E-Signature and other online tools?

A: For more information, please visit the Labor Compliance Department website:

www.laschools.org/lcp

You can find more detailed documentation and step-by-step tutorials for our online tools. You can also sign up for Upcoming Events such as the Labor Compliance Certification Program and CPR System Hands-on Training.

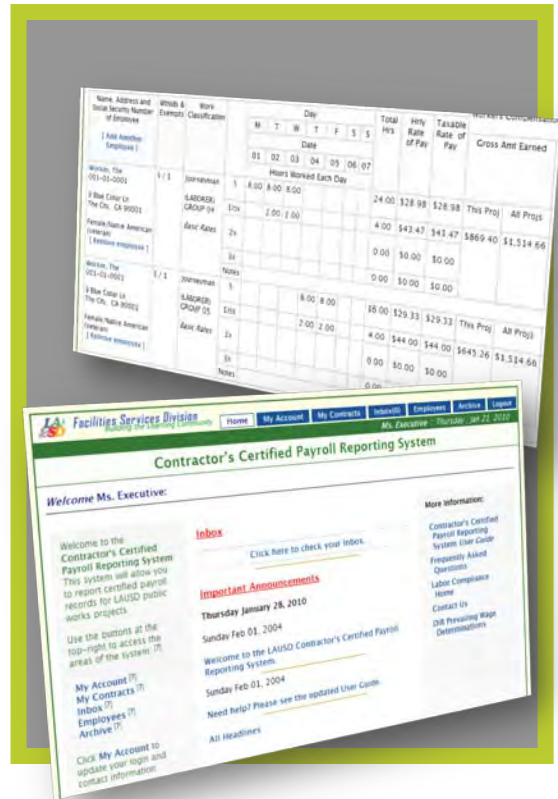
Q: What if I have any additional questions regarding the CPR System?

A: Feel free to contact Technical Support →

LAUSD Labor Compliance Department

333 South Beaudry Avenue, 21st Floor
Los Angeles, CA 90017
www.laschools.org/lcp

E: lcp@lausd.net
P: 213-241-4665 main
213-241-4647 technical support
F: 213-241-8356



Do you know about...

LAUSD Contractor's Certified Payroll Reporting System?

LOS ANGELES UNIFIED SCHOOL DISTRICT
Facilities Services Division/Facilities Contracts
Labor Compliance Department

Q: What is the LAUSD Contractor's Certified Payroll Reporting System?

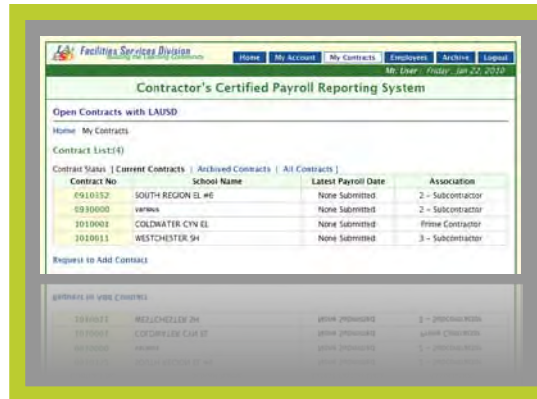
A: The LAUSD Contractor's Certified Payroll Reporting (CPR) System is a web-based application that will allow you to fulfill your statutory and contractual obligation to report certified payroll records to the awarding body for LAUSD public works projects.



Q: What are the benefits of using the CPR System?

A: As a web-based application, the CPR System provides you with the ability to enter and store payroll reporting data that is accessible from any internet-connected computer or web-enabled device.

- As records are kept in a centralized database, construction management personnel can verify compliance with contractual requirements with greater efficiency, resulting in quicker, more efficient payments to contractors.
- Moreover, electronic records can dramatically reduce the resources necessary to maintain paper hard-copies of payroll reporting forms.



Q: Do I have to use the CPR System?

A: All formally-bid construction contracts advertised for bid *February 1, 2004 or later* require contractors and subcontractors of all tiers to submit certified payroll records via the LAUSD Contractor's Certified Payroll Reporting System.

The Electronic Signature is also required for contracts advertised for bid *February 8, 2010 or later*.

Q: How do I get access to the CPR System?

A: Before you can use the CPR System, you must complete the *Request for Access to LAUSD Online Tools*. A copy of this form can be found at the Labor Compliance website:

www.laschools.org/lcp

Once completed, return the form—along with your company's *Form W-9* for verification—via fax to 213-241-8356 or via email to lcp@lausd.net.

Q: What is the Electronic Signature?

A: The **Electronic Signature (E-Signature)** is a new feature has been developed to simplify submittal of not only your certified payroll records, but also documents required by LAUSD contract to be submitted by prime contractors and subcontractors of all tiers, including:

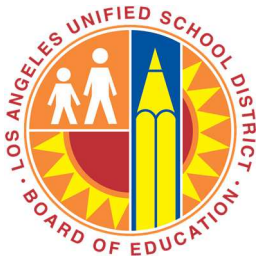
- *Job Start Meeting Checklist*
- *DAS Form 140 (awarding-body copy)*
- *Letter of Assent*

In addition, the E-Signature gives prime contractors the ability to better monitor subcontractors' compliance to certified payroll reporting and submittal of contractually-required documents.

Q: Do I still need to submit hard-copies to the Labor Compliance Department?

A: Paper hard-copies of the *Public Works Payroll Summary Form/Notice to Public Entity (Certification Form)* and electronically-signed documents are *no longer* required to be submitted to the Labor Compliance Department.

Please note: a hard-copy of the *DAS Form 140* must be sent to your applicable apprenticeship committee(s).



BUILDING YOUR CAREER AND YOUR COMMUNITY

Pre-Apprentice Construction Training Program

You Will Learn:

**Shop Math, Specialty Trades (Electrical, Plumbing, Masonry, etc.),
and Safety Procedures**

Additional Benefits Include:

**Soft Skills Training & Career Counseling, Job Placement Assistance,
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- **BELMONT SERVICE AREA**
at Abram Friedman Occupational Center
- **EAST LOS ANGELES SERVICE AREA**
at East Los Angeles Occupational Center
- **HARBOR SERVICE AREA**
at Harbor Occupational Center
- **HUNTINGTON PARK SERVICE AREA**
at Slawson Southeast Occupational Center
- **MANUAL ARTS SERVICE AREA**
at Los Angeles Technology Center
- **MAXINE WATERS SERVICE AREA**
at Maxine Waters Employment Preparation Center
- **VAN NUYS SERVICE AREA**
at West Valley Occupational Center

To Enroll:

- You Must Be 18 Years of Age or Older
- Possess a Valid California Driver's License and Social Security Card
- Must Live Within the LAUSD Service Area

If you meet the requirements

**CALL US TODAY!
213-241-4980**

FOR MORE INFORMATION AND TO ENROLL:

**CALL (213) 241- 4980 OR (213) 241-4990
WWW.LASCHOOLS.ORG/NEW-SITE/WE-BUILD**